Sylvan Lake
CHRISTMAS BUREAU
Helping Families in Need

Registration Information

The Sylvan Lake Christmas Bureau helps low income families with children 17 and under, who are living in the Sylvan Lake area. We provide gifts and food gift cards during the holidays to those that qualify. If you need assistance this holiday season, please fill out the attached registration forms and return them along with required information to our office. Call (403)348-9993 to book an appointment.

Registration Day
When: Sunday, November 15, 2026 by appointment only
Location: 4926 50 Ave

Must provide the following information to register:

- Completed registration form
- Government issued photo ID for all adults
- Alberta Health Care Cards for all adults and children
- Proof of residency (two of the following; gas or electricity bill, town of Sylvan Lake bill, cell phone bill, cable/internet bill, or rental agreement)
- Proof of household income (last two paystubs, information for Child Tax Benefit, Social Assistance, EI, Pension information, or bank statement showing all deposits for the last month)

If you have any questions or if you have missed the registration day, please call us at (403)348-9993 to make other arrangements to return your form. For more information visit our website at www.sylvanlakechristmasbureau.com.

Please note: Registration is open from November 15th until December 16th. Registrations after Registration Day (November 15th) cannot be guaranteed specific gifts.

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Registration Form

Personal Information

#_____

Please print clearly and use pen to complete form.

Parent /Guardian Information		
	Parent/Guardian 1	Parent/Guardian 2
Full Name		
AHC#		
Employer		

Contact Information	
Phone Number	
Address	
Email	

Monthly Household Income	
Income Source	**Monthy Amount**
Wage	
Child Support	
Child Tax Benefit	
Social Services	
Total	

Child/ren Information (Register children 17 years or younger only)		
Full Name	Date of Birth	AHC#

For Office Use Only:
Registration completed by:_____

◯ Delivery ◯ Pick Up Date:_____ Time:_____

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Wishlist Information

#_____

Please be specific when filling out child's wishlist, and keep individual gift ideas **under $75**. Include any hobbies, interests or likes to help our elves out. List any winter gear, clothing, and/or diapers that may be needed with sizes. Call us at (403)348-9993 if you require an additional Wishlist Form or print one off our website at www.sylvanlakechristmasbureau.com.

Child First Name		Currently lives in home?	Wishlist
		◯ Full time ◯ Majority of time ◯ Half time ◯ Part time ◯ Not currently living in home	3-5 Gift Ideas:
Age	**Sex**		
Office Use Only:			

Child First Name		Currently lives in home?	Wishlist
		◯ Full time ◯ Majority of time ◯ Half time ◯ Part time ◯ Not currently living in home	3-5 Gift Ideas:
Age	**Sex**		
Office Use Only:			

Child First Name		Currently lives in home?	Wishlist
		◯ Full time ◯ Majority of time ◯ Half time ◯ Part time ◯ Not currently living in home	3-5 Gift Ideas:
Age	**Sex**		
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Child First Name		Currently lives in home?	Wishlist
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Age	**Sex**		
Office Use Only:			

For Office Use Only:

Bag fill completed by: 1. _____ 2. _____ 3. _____

Contains: ◯ Mom's Gift ◯ Dad's Gift ◯ Family Gift